

Minutes - SACSCOC Reaffirmation Steering Committee Meeting
Randolph Hall, President's Board Room
November 20, 2015, 10:00 am

Attendees:

Zipora Ancrum; Divya Bhati; Joshua Bloodworth; Alicia Caudill; Cara Dombroski; Lynne Ford; Jimmie Foster; Consuela Francis; Claire Fund; Debbie Hammond; Elizabeth Kassebaum; Joe Kelly; Sam Jones; President McConnell; Brian McGee; Ashleigh Parr; Paul Patrick; Ed Pope; Jim Posey; Karin Roof; Marcia White

1. Timeline and format of evidence

- The steering committee was reminded of the draft deadline of December 11th. They were also told that if anyone still needs access to the network drive that was set up for reaffirmation, please let OIEP know.

2. Individual acknowledgement of integrity requirement

- All integrity forms must be in by December 15th. Please have writers sign them and hand them to you to place in the red folders that has been provided to the group coordinators.

3. Working group updates

- Group 1: Elizabeth Kassebaum
 - The group is almost done with all 15 standards; editing, adding footers and headers and gathering supporting evidence to go with narrative.
- Group 2: Divya Bhati
 - The group has 5 drafts and is circulating to all writers to review and fill in where needed. A definition for research and community/public service for the College is still pending.
- Group 3: Marcia White
 - Finished narrative and it was sent to the reader for review.
- Group 4: Brian McGee
 - Student achievement page has been created and progress is ongoing.
- Group 5: Consuela Francis
 - Have drafts for all 12 standards, gathering evidence and will be ready for reader by the end of November.
- Group 6: Lynne Ford
 - Drafts for the standards are being finalized, putting in format and collecting evidence.
- Group 7: Brian McGee
 - Working on drafts; have made progress but still missing pieces.
- Group 8: Claire Fund
 - Have solid drafts of all 5 standards and will be ready for the reader to begin review by deadline.
- Group 9: Ed Pope
 - Drafts almost ready; waiting on some pieces from other areas.
- Group 10: Chris Tobin
 - Drafts ready for all 3 standards and ready for review by reader.

- Group 11: Alicia Caudill
 - Absent
- Group 12: Sam Jones
 - Progress being made on the 7 assigned standards.
- Group 13: Paul Patrick
 - Drafts will be ready by deadline of December 11th.
- Group 14: Amy McCandless
 - Drafts are being completed and data is being collected. Will have all drafts by December deadline.
- Group 15: Jimmie Foster
 - On schedule to complete drafts by December deadline.
- Group 16: Angela Mulholland
 - Drafts have been compiled and are being circulated through the group. Progress is being made and on schedule to meet deadline.

4. Reaffirmation data: Jim Posey

- Data request are being answered as they come in. IRP working on 4.1 draft and charts; 2.6 needs current degree inventory list.

5. VPN Access

- VPN access will help individuals wanting to work away from campus to log in to the network folder. IT has a form that must be filled out and submitted to obtain access. Please fill out the form if interested.

Meeting adjourned at 11:00 am